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|  | **The Hong Kong University of Science and Technology**  **Student Housing and Residential Life Office**  **Reflection Room User Registration Form** |
| *Residents who wish to use the Reflection Room are required to complete this registration form and email to* [*ughix@ust.hk*](mailto:ughix@ust.hk)*. Applicants will receive email confirmation in 3 working days.*  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID No.: \_\_\_\_\_\_\_\_\_\_\_\_\_  Hall: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Room No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Dept.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Graduation Year: \_\_\_\_\_\_\_\_\_\_\_\_  Purpose of Use:  ❒ Prayer (Religion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ )  ❒ Reflection / Meditation  Please specify if you have regular times of using the room:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ❒ I agree to comply with the reflection room user guidelines stipulated at the back of this form.  Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

**SHRLO Reflection Room User Guidelines**

1. The Reflection Room is for prayer and reflection for all faiths. Use of the room for other purposes is not allowed.
2. Only Hall Residents are eligible to use the Reflection Room.
3. No eating or drinking is allowed inside the reflection room.
4. Do not lock the door from inside.
5. Please use your Student ID card to access the room.
6. Take care of your belongings.
7. Be considerate. Switch off your mobile or turn it to silent mode.
8. Please switch off the light and air-conditioner after use.

**Additional requirement for pandemic precaution**

1. Self-body measuring before entering the room. Do not use the room if your body temperature is over 37.5℃ or you developed any symptom.
2. Disinfect your hands with the alcohol handrub placed inside the room.
3. Keep social distancing.
4. Do not move the furniture inside the room.
5. Always wear a mask.
6. Please bring your own mat if you need to take off your shoes.

The guidelines are subject to change by the Student Housing and Residential Life Office without prior notification. For enquiry, please email to [ughix@ust.hk](mailto:ughix@ust.hk).